



**REGULAR OPEN MEETING OF THE THIRD LAGUNA HILLS MUTUAL
RESIDENT POLICY AND COMPLIANCE COMMITTEE**

Tuesday, January 23, 2024 at 9:30 A.M.
Board Room/Virtual Meeting
Laguna Woods Village Community Center
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Mark Laws - Chair, Cris Prince, Andy Ginocchio, Nathaniel “Ira” Lewis and Moon Yun

MEMBERS ABSENT: None

ADVISORS PRESENT: Stuart Hack and Theresa Keegan

ADVISORS ABSENT: None

STAFF PRESENT: Blessilda Wright, Ruby Rojas, Baltazar “Bart” Mejia (via zoom), Pamela Bashline and Tom Siviglia

OTHERS PRESENT: SK Park

1. Call to Order

Mark Laws, Chair, called the meeting to order at 9:29 a.m.

2. Approval of Agenda

Director Lewis made a motion to approve the agenda. Director Ginocchio seconded the motion.

By unanimous consent, the motion passed.

3. Approval of Meeting Report

Director Prince made a motion to approve the November 29, 2023 meeting report with minor changes as amended. Chair Laws seconded the motion.

By unanimous consent, the motion passed.

4. Remarks of the Chair

None.

5. Members Comments (Items Not on Agenda)

A member made comments regarding contacting the President and board members.

6. Response to Members Comments

Chair Laws responded to the member stating the mutual has a contact sheet that is provided to the members.

7. Department Head Update

None.

8. Items for Discussion and Consideration

a. Additional Dwelling Unit (ADU) Policy

Mr. Baltazar “Bart” Mejia, Maintenance and Construction Assistant Director, presented the Additional Dwelling Unit (ADU) Policy for discussion. The Committee discussed the matter and asked questions. Some minor corrections were requested.

Director Ginocchio made a motion made a motion to accept the Additional Dwelling Unit (ADU) Policy packet as amended and forward to the Third Board for consideration. Director Lewis seconded the motion.

By unanimous consent, the motion passed.

Mr. Mejia left the meeting at 9:41 a.m.

b. Co-Occupancy Policy (Remove Proof of Income)

Ms. Pamela Bashline, Community Services Manager, presented the Co-Occupancy Policy for discussion. The Committee discussed the matter and asked questions.

Director Lewis made a motion to forward the matter for legal review. Director Yun seconded the motion.

By unanimous consent, the motion passed.

c. Caregiver Policy

Ms. Pamela Bashline, presented the Caregiver Policy for discussion. The Committee discussed the matter and asked questions.

Director Lewis made a motion to forward the matter for legal review. Director Prince seconded the motion.

By unanimous consent, the motion passed.

Ms. Bashline, left the meeting at 10:19 a.m.

d. Temporary Storage Pod Policy

Mr. Tom Siviglia, Operations Manager- Security Division, presented the Temporary Storage Pod Policy for discussion. The Committee discussed the matter, asked questions, and suggested some possible improvements.

The committee elected to table the matter and direct staff to work with Chair Laws to update and clarify the Temporary Storage Pod Policy.

e. Third Traffic Rules and Regulations

Mr. Tom Siviglia, presented the Traffic Rules and Regulations for discussion. The Committee discussed the matter and asked questions.

The committee elected to table the matter for the committee members to provide feedback or comments for a future committee meeting.

f. Disciplinary Letters

Ms. Blessilda Wright, Compliance Supervisor, presented the Disciplinary Letters for discussion. The Committee discussed the matter and asked questions.

The committee elected to table the matter and Chair Laws will provide comments regarding the Disciplinary Letters to staff for discussion at a future committee meeting.

g. Operating Rules

The committee elected to table the matter for future review and discussion, the matter was not discussed.

9. Items for Future Agendas

- a. Financial Qualifications for Purchasing in Third Mutual
- b. Audit/ Review of Compliance Department against updated Davis-Stirling laws
- c. Temporary Container Policy
- d. Proof of Income for Co-occupants
- e. Caregiver Policy
- f. Barbecue Rules and Regulations
- g. Nuisance Policy
- h. Harassment Policy
- i. Hate Policy
- j. Internal Dispute Resolution
- k. Distribution of Printed Materials Policy (specifically "political" materials)

10. Committee Member Comments

Director Yun made a comment regarding racial discrimination, stating such matters should not be tolerated in the community.

11. Date of Next Meeting

Tuesday, February 27, 2024 at 9:30 a.m.

12. Adjournment

With no further business before the Committee, the meeting was adjourned at 11:56 a.m.

Mark W. Laws

Mark W. Laws (Jan 30, 2024 13:46 PST)

Mark W. Laws, Chair
Third Laguna Hills Mutual